

HIGHMORE-HARROLD SCHOOL DISTRICT 34-2 PROCEEDINGS

April 8, 2024

The Highmore-Harrold Board of Education met in regular session on April 8, 2024 in the Business Classroom at 7:00 p.m. Members Present: Vice President – Paula Haiwick, Amy Hoffman, Kristi Effling, Jennifer Semmler, Dusty Mitchell. Members Absent: Jim Stephenson, Derek McCloud. Others Present: Superintendent/SPED Director - Quinton Cermak, Business Manager – Stacey Hamlin, Mary Ann Morford, Morgan Bonnichsen, Rhonda Baloun, Brandi Pekarek.

Vice President Haiwick called the meeting to order at 7:00 pm and the Pledge of Allegiance was recited at this time.

Motion by Effling and seconded by Semmler to approve and amend the Agenda by adding a motion to approve the Milk Escalator clause with Prairie Farms (Land O Lakes Milk) and motion to submit ballot for ASBSD board of directors’ election. The motion passed.

Motion by Semmler and seconded by Hoffman to approve the Minutes of the March 11, 2024 Board Meeting. The motion passed.

Bills and Financial Reports were reviewed and approved for payment with a motion by Semmler and seconded by Mitchell. The motion passed.

DIRECT DEPOSIT TRANSMITTAL: \$125,001.73

APRIL PAYROLL: \$204,659.57

MARCH CASH REPORT: General Fund: Beginning Balance: \$472,628.17; Receipts: Local - \$105,455.01; State - \$37,678.00; Federal - \$0.00; Disbursements: \$231,850.56; Cash Balance: \$383,910.62; Advance Payment/Petty Cash Asset Accounts - \$7,467.72; Total Cash Account: - \$391,378.34. **Capital Outlay Fund:** Beginning Balance: \$2,767,927.12; Receipts: Local - \$74,191.31; Federal - \$0.00; Disbursements: \$21,321.84; Cash Balance: \$2,820,796.59; Certificates of Deposit: \$1,439,811.44; Total Cash Account: \$4,260,608.03. **Special Education Fund:** Beginning Balance: \$803,327.67; Receipts: Local - \$38,332.86; Federal - \$0.00; Disbursements: \$38,065.97; Cash Balance: \$803,594.56; Certificates of Deposit: \$510,188.56; Total Cash Account: \$1,313,783.12. **Impact Aid Fund:** Beginning Balance: \$506,517.57; Receipts: Federal - \$0.00; Disbursements: \$0.00; Cash Balance: \$506,517.57. **School Lunch Fund:** Beginning Balance: \$52,934.67; Receipts: Local - \$9,223.53, Federal - \$4,765.42; Credits – 474.69; Disbursements: \$9,693.84; Ending Cash Balance - \$57,704.47; Advance Payments – 23,782.48; Total Ending Balance – 81,486.95. **Internal Fund:** Beginning Balance: \$16,787.12; Receipts: Local - \$875.00; Federal - \$0.00; Disbursements: \$2,711.39; Ending Balance: \$14,950.73. **Custodial Fund:** Beginning Balance: \$144,454.63; Receipts: Local - \$7,611.80; Disbursements: \$25,602.82; Ending Balance: \$126,463.61.

Board Report-10003

FUND: GENERAL FUND

ACT	Pre-ACT Tests	187.00
AMAZON CAPITOL SERVICES	Supplies	81.90
ARAMARK	Mop/Laundry	625.62
AUTOMATIC BUILDING CONTROLS	Annual Fire Alarm Check	1,914.00
BALOUN, RHONDA	Track Clinic Credit Reim	150.00
BEST WESTERN PLUS RAMKOTA HOTEL	AD Conference Room	209.98
BLICK ART MATERIALS	Art Supplies	1,183.48

CAPITAL AREA REFUSE, LLC	Garbage (April)	408.35
CAROLINA BIOLOGICAL SUPPLY CO.	Supplies	76.84
CENTURY BUSINESS PRODUCTS, INC	Copier Maintenance	1,213.29
CITY OF HIGHMORE	Utilities	62.05
	Utilities	228.30
DAKOTA SUPPLY GROUP	Filters	1,103.86
FOREMAN SALES AND SERVICE, Inc.	Motor Fuel - BB	673.87
	Motor Fuel - Bus Route	15,502.10
	Motor Fuel - Activity	2,325.99
HIGH SCHOOL ACTIVITY FUND	Nikki Gregg - Science Fair Judge	100.00
	State Art Per Diem	476.00
	Josh Thingelstead - Science Fair Judge	100.00
	Donald Alger - JHFB Coach Class Reimb	35.00
	Amber Waves - Rowland Funeral	160.00
	Flowers	
	Scholastic Books	42.00
	TPT - 4th Supplies	4.50
	SDASBO Conference	100.00
	ABO - Track Entry Fee	200.00
	Ipswich - GB/BB Losses	51.70
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HIGHMORE HERALD, THE	Proceedings/Ads	1,833.47
HOMESTEAD BUILDING SUPPLY, INC.	Supplies	11.67
JAN BUSSE FORD	Oil Change - Explorer	81.17
JOHNSON CONTROLS	Equipment Repairs	1,111.10
KLXS COUNTRY 93.5	Ads	480.00
KNOX, JACQUELINE	Reimburse Supplies	43.60
KRUGER, LAMOUR	Credit Reimbursement	135.00
LINDE GAS & EQUIPMENT INC.	Vo Ag	84.52
MASHEK FOOD CENTER	Food - Testing	13.65
	Food - FACS	183.21
	Supplies - 4th Grade	17.15
NORTHWESTERN ENERGY	Electricity	250.89
	Electricity	3,811.83
PETTY CASH - POSTAGE	Postage	42.44
PRATT, JANIE	Credit Reimbursement	40.00
SOUTH DAKOTA HISTORICAL SOCIETY	Cultural Heritage Center Kits	70.00
VENTURE COMMUNICATIONS	Telephone	418.67
WELL365, LLC	Mental Health Presentation	975.32
WEX BANK	Motor Fuel- Maintenance	168.47
	Motor Fuel- PD	158.00
	Motor Fuel- Activity	291.07
	Motor Fuel- Bus Mgr	27.48
	Motor Fuel- Cheer	52.22
	GENERAL FUND TOTAL	37,568.46
FUND: CAPITAL OUTLAY		
BOOK SYSTEMS, INC.	Software Renewal	895.00
BYTESPEED, LLC	Laptop	995.00
CENTURY BUSINESS PRODUCTS, INC	Copier Lease	480.02
CF PROMO	Volleyball Jersey	52.00
CITY OF HIGHMORE	Aud Rent	2,750.00
CIVIL DESIGN INC	Track Design	2,805.00
FOREMAN SALES AND SERVICE, Inc.	Motor Fuel - Activity 15%	410.47
	Motor Fuel - Bus Route 15%	2,735.66
	Motor Fuel - BB 15%	118.91
GRAVES IT SOLUTIONS	FY25 Contract	1,850.00
	Upgrade Windows	1,150.00
JOHNSON CONTROLS	Compressor Replacement	26,702.06
MENARD'S	Teacher Lounge Fridge	679.00
SCHOOL INFO APP	School Info App	1,500.00

	<u>CAPITAL OUTLAY TOTAL</u>	43,123.12
<u>FUND: SPECIAL EDUCATION</u>		
AMAZON CAPITOL SERVICES	Supplies	75.34
HAND COUNTY MEMORIAL HOSPITAL	PT	1,200.00
	OT	2,560.00
SHERATON HOTEL	Rooms for SPED Conference	338.00
	<u>SPECIAL EDUCATION TOTAL</u>	4,173.34
<u>FUND: FOOD SERVICE</u>		
ARAMARK	Mop/Laundry	156.40
COWAN RANCH	Beef	3,059.00
EAST SIDE JERSEY DAIRY	Milk (Supply \$)	597.54
MASHEK FOOD CENTER	Food - Lunchroom	838.89
PERFORMANCE FOODSERVICE	Food	4,418.96
	Supplies	194.01
	<u>FOOD SERVICE TOTAL</u>	9,264.80
	APRIL TOTAL INVOICES	92,049.72

No Conflicts Disclosures at this time.

Public Input:

Mary Ann Morford notified the school that the nursing home is now locally owned. She thanked the city and county for their support in the process.

Superintendent's Report

- Construction on the new track has started up with the possibility of it being completed by the end of June or first part of July.
- The school is looking to book Billy Mills to come speak to our students this coming fall. The cost of the event would cost \$4,000 along with travel and lodging that would cost \$4,000, totaling \$8,000.
- In March, Mr. Cermak brought a few kids to Think and Drive presentation in Pierre.

PK-12 Principal's Report

- Prom was held this past Saturday, April 6th
- Grades 3-8 and 11th grade will be testing this month for SD Assessment
- April 7-9 is State FBLA in Sioux Falls.
- April 15 will be Pre-School screening in the library
- Track and Golf seasons have started
- April 18-20 will be State FFA in Brookings
- Title I night will be at the park on April 25
- State FCCLA is in Sioux Falls April 21-23
- FFA and FBLA awards will be 7:30 pm in the gym on April 29
- May 2 will be the K-12 music concert at the auditorium
- JH will head on their field trip to the Black Hills on May 3
- May 6-10 will be elementary reading week
- May 10 will be k-6 field day

Business Manager's Report

- A 5-year review of Highmore-Harrold's ending cash balances, student to teacher counts, state aid funding, and insurance rates was given to the board members.
- FY24 Levies: Ag - \$1.197 (down \$0.123); OO - \$2.679 (down \$0.275); Oth - \$5.544 (down \$0.569); Max SPED levy - \$1.488 (down \$0.086)

Motion by Semmler and seconded by Effling to approve the Participation Agreements with ASBSD for the Worker’s Compensation Fund; approve the Participation Agreement with the Health Insurance Pool for FY25 along with the Adoption and Renewal with ASBSD Protective Trust; and approve the Milk Escalator clause with Prairie Farms (Land O Lakes Milk). The motion passed.

Motion by Semmler and seconded by Effling to adopt Five-Year Capital Outlay Plan; approve to increase the school credit card limit to \$15,000; approve Contract with Diane Pazour, Head Cook, \$6,880.00; approve 2024-2025 Negotiated Agreement with Certified Staff; approve to offer 2024-2025 Contracts to Certified and Classified Staff; and approve ballot for ASBSD board of directors’ election. The motion passed.

First Reading of Policy GCN-Evaluations of Professional Staff was held.

Motion by Effling and seconded by Hoffman to approve Second Reading of Policy KL – Complaint Against School Employee (*replacing GBMA and documents*), Policy KL-E: (1) Report Form, (2) Appeal to Superintendent, (3) Appeal to School Board, Policy JFH: Student Complaints and Grievances, Policy GBM: Staff Complaints and Grievances and GBM-R: Staff Complaints and Grievances Report Form.

The board set their next regular meeting for Monday, May 13, 2024, at 7:00 pm in the Business Classroom.

Motion by Semmler and seconded by Mitchell to enter into Executive Session at 7:41 p.m. for Negotiations SDCL 1-25-2 (4). The motion passed.

Vice President Haiwick declared the board out of executive session at 8:51 p.m.

Motion by Semmler and seconded by Effling to offer 2024-2025 Contracts to Administration. The motion passed.

Motion by Semmler and seconded by Effling to Adjourn at 8:54 p.m. The motion passed.

_____Stacey Hamlin, Business Manager

_____Jim Stephenson, Board President